

# LSU Health

# Shreveport

2015 Annual Security Report



## LEGAL REQUIREMENTS OF THE CAMPUS SECURITY ACT

The Campus Security Act requires colleges and universities to:

- publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements;
- disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other university officials who have “significant responsibility for student and campus activities;”
- provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees;” and
- disclose in a public crime log “any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department;” and
- publish an Annual Fire Safety Report; and
- disclose fire statistics for residential housing facilities; and
- report Hate Crimes (NOT REQUIRED NO RESIDENTIAL HOUSING)

The LSU Health Shreveport Police Department is responsible for preparing and distributing this report. We encourage members of the LSU Health Shreveport community to use this report as a guide for safe practices on and off campus. For a paper copy, contact the LSU Health Shreveport Police Department at 318-675-6162 or email [kharr3@lsuhsc.edu](mailto:kharr3@lsuhsc.edu).

## THE LSU HEALTH SHREVEPORT UNIVERSITY POLICE

University police officers are vested with all of the powers, authority and responsibilities of any police officer of the state on property owned by the university, including adjacent public streets. Police authority is derived from Section 17:1805 of the Louisiana Revised Statutes. While there are no formal written agreements with other law enforcement agencies, the Police Department cooperates fully with federal, state and local law enforcement agencies in cases which involve both on-campus and off-campus jurisdiction or when the resources of another agency can be used to facilitate the resolution of an investigation.

### **L.R.S. 17:1805 Authority of university or college police officer**

- A. (1) Those persons who are university or college police officers responsible for maintaining general order and exercising police power on the campus of a state-supported or a private college or university shall be designated as university or college police officers.
- (2) Each as such person named as a police officer by the president of the college or university shall be commissioned as a university or college police officer by the Department of Public Safety and Corrections or as provided in Subsection E of this Section. Such commission shall remain in force and in effect at the pleasure of the employing college or university.
- (3) While in or out of uniform, these police officers shall have the right to carry concealed weapons and to exercise the power of arrest when discharging their duties on their respective campuses and on all streets, roads, and right-of-way to the extent they are within or contiguous to the perimeter of such campuses. In the discharge of their duties on campus and while in pursuit on or off the campus, each university or college police officer may exercise the power of arrest.
- (4) Each such police officer shall execute a bond in the amount of ten thousand dollars in favor of the state for the faithful performance of their duties. The premium bond shall be paid by the employing institution.

B. Any person arrested by a college or university police officer, in the exercise of the power hereinabove granted, shall be immediately transferred by such officer to the custody of the sheriff or city police wherein arrest occurs.

C. On and after January 1, 1975, no person shall be commissioned as a college or university police officer, unless prior to such commissioning the person has, as a minimum requirement, completed and graduated from a certified P.O.S.T. Basic Law Enforcement Training Academy of Louisiana or possesses equivalent training or experience.

D. Upon authorization by the chief administrative officer of the educational institution, a college or university police officer shall have authority to discharge his duties off campus as follows:

- (1) If engaging in intelligence gathering activity.
- (2) When investigating a crime committed on campus.
- (3) When transporting prisoners in furtherance of duties as set forth in this Section.
- (4) When transporting money, securities, or other valuables on behalf of the college or university.
- (5) While providing security or protective services for visiting dignitaries to the college or university both on and off the campus.
- (6) If specifically requested by the chief law enforcement officer of the parish or city.

E. Notwithstanding any of the provisions of this Section to the contrary, any state supported or private college or university situated within the territorial limits of any municipality having a population in excess of two hundred fifty thousand persons may, at the option of said college or university, have its campus police officers commissioned as university or college police officers by such municipal or city police department, rather than the Department of Public Safety, upon complying with the requirements and regulations as may be prescribed by said municipal or city police department for the commissioning of special officers. Such commissions issued by a municipal or city police department shall confer upon such campus police officers all rights and privileges as are enumerated in this Section with respect to officers commissioned through and by the Department of Public Safety; provided, however, that such officers shall not be entitled to supplemental pay for municipal police officers.

F. Notwithstanding any provision of this Section to the contrary, on July 1, 1991 and thereafter, no person shall be commissioned as a university or college police officer by the Department of Public Safety and Corrections or as otherwise provided in Subsection E of this Section until there has been a determination made by the commissioning authority that the particular public or private college or university name the police officers is in compliance with the provisions of R.S. 17:3351(C), or, in the case of a private college or university, is in compliance with substantially similar requirements adopted by the particular institution, police officer, unless prior to such commissioning the person has, as a minimum requirement, completed and graduated from the six-week program of the Basic Law Enforcement Training Academy of Louisiana State University and Agricultural and Mechanical College or possesses equivalent training or experience.

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G. Each person who is employed as a full-time college or university police officer may carry a concealed handgun, whether in uniform or not and whether on or off duty, provided the person meets the requirements for college and university police offices set forth in this Section and is certified by the Council on Peace Officer Standards and Training.

### **Reporting Crime or Emergencies**

If you are involved in an emergency situation, are the victim of a crime, or witness any criminal activity, you are urged to notify the LSU Health Shreveport Police Department as soon as possible by dialing 911 or 318-675-6165 or by using the LSU Shield App on your smartphone. Off-campus crimes may be reported to the Shreveport Police Department or Caddo Parish Sheriff's Office. Both of these law enforcement agencies can be reached by dialing 911.

### **SAFETY POLICIES**

The university makes every effort to ensure that the campus facilities, buildings and grounds are designed and maintained in such a way as to promote safety and reduce criminal opportunity. Particular attention is paid to the design of landscaping and exterior lighting.

#### ***Use of University Facilities***

With the exception of events that are open to the general public and advertised as such, the university's facilities and programs are generally reserved for accomplishing the objectives and programs of the university. Visitors and non-University affiliated groups seeking to utilize University facilities are expected to make prior arrangements with the appropriate University office. Authorization to use the LSU Health facilities is determined by University regulations then in effect.

#### ***Academic and Administrative Buildings***

Academic and administrative buildings are secured by LSU Health Shreveport Police Officers. Hours of security may vary from building to building, depending on use. These buildings are equipped with fire safety equipment that includes smoke detectors and/or heat sensors that activate the central fire alarm system. Weekend after-hours use of academic and administrative buildings, and/or room reservations may be scheduled through the Office of Student Activities (Room Reservations 318-675-5272).

#### ***Weapons Policy***

The use of weapons by LSU Health Shreveport Police personnel is governed by state law and departmental regulation. The use or possession of firearms or other weapons by students, employees or visitors while on campus is prohibited.

#### ***Sales or Use of Illegal Drugs***

LSU Health Shreveport complies with all federal and state laws which prohibit the use, possession and sale of illegal drugs. The university is a drug-free zone under Louisiana law and will not shield any student, employee or visitor from action by civil authorities.

#### ***Sales or Use of Alcoholic Beverages***

LSU Health Shreveport complies with all federal and state laws which regulate the sale and use of alcohol. The university neither condones nor shields from prosecution any individual found in violation of

the Louisiana Alcoholic Beverage Control laws. The university does authorize alcoholic beverages on campus for sanctioned events complying with state law.

## **TIMELY WARNINGS**

It is the goal of the LSU Health Shreveport Police Department and the university to keep the campus community informed of serious incidents. Working in conjunction with other university departments, the LSU Health Shreveport Police Department will issue a Safety Bulletin in a timely manner to the campus community about crimes in and around the campus. When the LSU Health Shreveport Police Department receives information that a violent crime against a person or a serious threat to property has occurred or is imminent, a notification will be sent out via text message and/or email via the Smart Notice Emergency Notification System. A Crime Alert will also be posted to the LSU Health Shreveport Police web site.

The Safety Bulletin and Crime Alert will contain the following information:

- Type of incident
- Time of the incident
- Location of the incident
- Description of the suspect(s)
- Summary of the incident

If a crime or serious incident is reported to a non-police campus administrator, that administrator should notify the LSU Health Shreveport Police Department of the incident. Working with the reporting administrator and other campus officials, the LSU Health Shreveport Police Department will decide whether or not to issue a Safety Bulletin and/or Crime Alert.

## **EMERGENCY RESPONSE**

The LSU Health Shreveport community is encouraged to notify LSU Health Shreveport Police of any situation or incident on campus that may involve a significant emergency or dangerous situation that poses an immediate or ongoing threat to the health and safety of university members. LSU Health Shreveport police is charged with responding to reported incidents in order to determine whether the incident, in fact, presents a threat to the community and with requesting other resources necessary to investigate, mitigate, or document the situation.

When the LSU Health Shreveport Police Department receives notice of a possible emergency on the campus, it will determine if the situation poses an immediate threat to the health or safety of some or all members of the LSU Health community. Designated personnel will coordinate with administration to determine the content of the emergency message and will utilize some or all of the available communication tools in order to disseminate the message to the appropriate university members. LSU Health Shreveport will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

In all cases, university emergency responses shall place primary emphasis on the protection of human life, and all reasonable efforts shall be made to protect and preserve university property. Announcements about whether the university will reduce or suspend operations because of emergency conditions will be made by the President and Chancellor through University Relations for release to the media.

In order to better communicate emergency information to the campus community, LSU Health Shreveport has implemented the *Smart Notice Emergency Notification System*. This system will email, text, or call two phone numbers of choice.

## **MISSING STUDENT NOTIFICATION**

Anyone who suspects that an LSU Health Shreveport student is missing should *immediately* contact the LSU Health Shreveport Police Department at 318-675-6165. LSU Health Shreveport Police will begin an investigation in order to determine whether the student is missing. Once LSU Health Shreveport Police investigates and determines that the student has been missing for more than 24 hours, the university will notify other local law enforcement agencies and the student's emergency contact within 24 hours after the student is determined to be missing. Contacts to local law enforcement agencies will be made whether or not the missing student has designated a contact person. The university will notify the designated contacts within 24 hours after the student is determined to be missing. If a student is under the age of 18 and is not emancipated, the university will notify the custodial parent within 24 hours after the student is determined to be missing. Any contact person that the student has designated will also be contacted within 24 hours after the student is determined to be missing. Any contact information provided by the student will be registered confidentially and will be accessible only to authorized university and law enforcement officials. Additionally, the contact information will not be disclosed outside of a missing person investigation.

## **SAFETY PROGRAMS**

### ***LSU Shield***

LSU Health Shreveport Police launched the LSU Shield Mobile Safety App which can be downloaded for free for iOS and Android smartphones. If on LSU property, one push of a button in the open app and the user is routed to LSU Police directly to include the user's location and profile data and gives LSU Health Shreveport Police a GPS location of the device. Off-campus calls are routed to "9-1-1".

The user may also submit non-emergency reports to LSU Health Shreveport Police: Suspicious Person, Theft, Drug Use, Concerning Behavior, Vandalism and Other Inquiry. The user can select to remain anonymous and once submitted, a two-way chat with LSU Health Shreveport Police is accessible.

The Safety Beacon feature allows users to enter an activity description and select a duration which will then begin a countdown. Upon activation, the Emergency Contact(s) will receive a text message indicating that the user has started a Safety Beacon which includes a link to the user's device location which will remain active until the Safety Beacon feature is deactivated by the user manually entering their PIN.

### ***Lighting***

The university is committed to lighting improvements and enhancements. A group of designated individuals meet monthly to discuss and examine the campus to determine which areas require lighting repairs and which areas need additional illumination.

### **Title IX and Sexual Misconduct Policy (LSU System Permanent Memorandum No. 73)**

In accordance with Title IX and other applicable law, LSU Health Shreveport is committed to providing a learning, working, and living environment that promotes integrity, civility, and mutual respect in an environment free of discrimination on the basis of sex and sexual misconduct which includes sex discrimination, sexual harassment, dating violence, domestic violence, sexual assault, stalking, and retaliation. LSU Health Shreveport prohibits sex discrimination and sexual misconduct. This policy applies to all persons without regard to sexual orientation, gender and/or gender expression. For more information about this policy, please refer Permanent Memorandum No. 73 ([PM-73](#)) in its entirety.

### **SAVE Program**

LSU Health Shreveport is committed to providing confidential, nonjudgmental and appropriate support services for all sexual assault survivors, regardless of gender, ethnicity, sexual orientation, age, ability, or whether or not they report the crime to law enforcement. In addition, the university has a vested interest in obtaining an accurate account of the number of sexual assaults occurring on- or off-campus involving

student survivors. The **SAVE Program** (Sexual Assault Violence Education) is designed to accomplish both of these goals, as well as to meet federal mandates.

The LSU Health Shreveport SAVE Program is a mandatory student **Sexual Assault and Violence Education Program** that began in the fall of 2011. This mandatory educational program **was is** made possible through a grant funded by the Department of Justice Office of Violence Against Women Grant #2011-WA-AX-0013. All new, incoming students, both male and female, **will annually** attend the mandatory **SAVE Program** training during their first week of Campus Orientation. Under this program an educational and prevention curriculum was developed and implemented that specifically addresses domestic violence, dating violence, sexual assault and stalking against women enrolled at LSU Health Shreveport.

The goal of this program is to reduce the risk of violence against women on our campus. Specifically to reduce the risk of:

- Sexual assault
- Domestic violence
- Dating violence
- Stalking

The term survivor will be used to refer to someone who has directly experienced a sexual assault. We acknowledge that the person has survived the incident and is beginning the path toward recovery. The term student-at-risk will refer to a student who is in an abusive/violent dating relationship, who is experiencing further abuse after terminating the relationship, or who is being stalked. The SAVE Program is housed in the School of Allied Health on the 3<sup>rd</sup> floor Room 3-344.

### **Project Celebration**

The SAVE Program has partnered with the Project Celebration. Advocates are specially trained personnel who can provide confidential guidance and support to LSU Health Shreveport students or others who have directly experienced interpersonal violence (sexual assault, domestic violence, relationship violence, and stalking) or who want to help a friend in need.

Regardless of how long ago the traumatic event or violent incident occurred, Project Celebration Advocate are available to discuss the situation. The period after a traumatic event can be confusing. Project Celebration Advocates ensure that no survivor or student-at-risk has to navigate the medical, legal, mental health, or University system alone. Project Celebration Advocates will provide survivors and students-at-risk with options for recovery, including assistance with:

- Filing a police report
- Filing a University judicial report
- Obtaining medical care
- Obtaining emotional support
- Arranging safe housing
- Securing academic accommodations, as well as referrals to appropriate services and resources.

### **Sex Offender Statement**

The Campus Sex Crimes Prevention Act of 2000 (CSCPA), signed into Law October 28, 2000, amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act. CSCPA provides special requirements relating to registration and community notification for sex offenders who are enrolled in or work at institutions of higher education. In addition to Wetterling, the Act also amended the Clery Act and the Family Educational Rights and Privacy Act of 1974.

As provided in the Wetterling Act, any person required to register under a state sex offender registration program must notify the state as to whether the person is a student or works at an institution of higher education, identify each institution of higher education in that State at which the person is employed,

carries on a vocation, or is a student and must also alert the state of any change in enrollment or employment status.

The Louisiana State Police maintain the Louisiana Sex Offender and Child Predator Registry (SOCPR) for the State of Louisiana and are responsible for the enforcement of the applicable sections of law cited above. Information about any individual affiliated with Louisiana State University in regards to this matter may be found at the public SOCPR website: <http://www.lsp.org/socpr/default.html>

**For More Information Or Assistance, Please Contact:**

**(All numbers have the 318 Area Code.)**

**LSU Health-S Police .....675-6165**  
**School of Medicine .....675-5190**  
**School of Allied Health.....813-2900**  
**School of Graduate Studies.....675-7676**  
**Registrar’s Office .....675-5205**  
**Academic & Student Affairs.....675-5339**  
**SAVE Program.....813-7283**  
**Statewide Hotline.....1-800-541-9706**

**SAFETY TIPS**

Safety is a shared responsibility. As members of the campus community, everyone should help to make the campus a safer place. Using some simple safety precautions will greatly reduce your chance of becoming a victim of crime. One simple piece of information you should always have is your location. If there is an emergency, responders will ask for your location, address, etc., so have this information readily available.

**PROTECTING YOURSELF ON AND OFF CAMPUS**

Lock your door, even when you intend to return home shortly or even if you are just going down the hall. It takes a thief ten seconds or less to enter an open room and steal your property.

Take extra time to ensure that your windows and doors are locked, especially when you are alone or at night.

Do not leave valuables lying out in plain sight. Record the serial number of your valuables or engrave a unique identification number on the item.

Store emergency numbers in your mobile phone and place them next to your home phone.

Do not leave messages on your door indicating that you are away and when you will return.

Do not let strangers enter dormitory or premises.

Do not prop open outer doors.

If someone asks to use your phone for an emergency call, offer to telephone for them instead of allowing them access.

Do not put your address on your key ring.

Know your neighbors.

Do not leave keys in hiding places. Thieves will find them. Carry your keys or make sure that anyone who truly needs them has their own copy.



To report suspicious persons or activity on campus, call LSU Health Shreveport Police Department at **318-675-6165** or activate the LSU SHIELD Mobile Safety App. If off campus, call **911**.

Open a savings or checking account instead of keeping money in your room.

Keep automatic teller machine cards in a safe place, keep your PIN secret. When possible, only use ATM's during the day.

Instead of carrying large sums of cash use a charge card. Some charge cards insure property purchased with those cards against loss, theft or damage.

If you find yourself in immediate danger, call **911**; try to stay calm and get away at first opportunity.

### **PROTECT YOURSELF WHEN WALKING**

Avoid walking alone at night unless absolutely necessary.

Stay on well lit, commonly traveled routes.

Avoid shortcuts and dark, isolated areas.

Walk purposefully, know where you are going, project a confident image.

Avoid potentially dangerous situations.

If you feel threatened, cross the street, locate an emergency phone, or enter a store or place of business even if you have just left it.

Have your keys ready in hand when approaching your vehicle or door; not buried in a purse or in your pocket

### **PROTECT YOUR AUTO or BICYCLE**

Always lock your car. Never leave the windows down while it is unattended.

Do not leave tempting valuables or property visible inside the car. Lock these items in the trunk.

Lock bikes to bike racks with hardened-alloy locks and chains or u-shaped locks to prevent thefts.

### **PROTECTING YOURSELF WHEN DRIVING**

Look into your car before getting in. Lock doors and roll up windows once inside for protection.

Never pick up strangers.

Drive to a police or fire station or open place of business if you feel you are being followed.

Do not stop to help occupants of stopped or disabled vehicles. Continue driving to the nearest phone and call assistance for them.

